



Employment Application



scan to fill out online

Today's Date _____

Our policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental disability, or veteran status.

Last name _____ First name _____

Street Address _____

City _____ State _____ ZIP _____ Telephone _____

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? (You may be required to provide documentation.) ☐ Yes ☐ No

Have you ever been convicted of a felony? (This will not necessarily affect your application.)

☐ Yes ☐ No If yes, please describe conditions. _____

Employment Current/Desired

Are you presently employed? ☐ Yes ☐ No

May we contact your present employer? ☐ Yes ☐ No

Are you looking for full-time? ☐ Yes ☐ No

Are you available for part-time work? ☐ Yes ☐ No

How many hrs per week can you work? _____ Are you available Mon-Sat from 8:30 to 6:30? ☐ Yes ☐ No

If no, what hours are you available? _____ Date you can start work _____

Desired position/dept _____ Desired starting salary _____

Please list applicable skills _____

Can you lift at least 50lbs? ☐ Yes ☐ No Can you stand on your feet for 4 hours straight? ☐ Yes ☐ No

Do you have a valid drivers license? ☐ Yes ☐ No Rate your computer skills on a scale of 1 – 10 _____

Have you ever lost a job due to attendance? ☐ Yes ☐ No If yes, explain: _____

Education

| Name & Location of School | | Years Attended | Subject Studied | Did you Graduate? |
|---------------------------|--|----------------|-----------------|-------------------|
| High School | | | | |
| College | | | | |
| College | | | | |
| Trade or Other School | | | | |

Please list any scholastic honors received or extracurricular activities you participate in at school.

Are you planning to continue your studies? ☐ Yes ☐ No

If yes, where and what courses of study? _____

Employment History (Start with most recent employer)

| Date Month and Year | Name & Location of Employer | Salary | Position | Reason for leaving |
|------------------------|-----------------------------|--|----------|--------------------|
| From: | | | | |
| To: | | | | |
| Phone: | Supervisor: | May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| From: | | | | |
| To: | | | | |
| Phone: | Supervisor: | May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| From: | | | | |
| To: | | | | |
| Phone: | Supervisor: | May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| From: | | | | |
| To: | | | | |
| Phone: | Supervisor: | May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| From: | | | | |
| To: | | | | |
| Phone: | Supervisor: | May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

If worked for more than 4 employers (in the past 10 years) please attach separate sheet with additional Company information listed.

In addition to your work history, are there other skills, qualifications, or experience that we should consider?

Work/Character References

List three personal references, not related to you, who have known you for more than one year.

Name _____ Phone _____ Years Known _____

How do you know this person? _____ Have they worked with you ☐ Yes ☐ No

Name _____ Phone _____ Years Known _____

How do you know this person? _____ Have they worked with you ☐ Yes ☐ No

Name _____ Phone _____ Years Known _____

How do you know this person? _____ Have they worked with you ☐ Yes ☐ No

Please Read Before Signing:

I certify that all information provided in this application is true and complete to the best of my knowledge. I understand that any misstatement, omission, or falsification of information may result in the termination of the hiring process or dismissal from employment. I authorize Box & Go to verify all information provided, including contacting listed references, previous employers, and educational institutions. I release all parties from liability for any damages that may result from furnishing this information. If hired, I agree to follow all company policies, rules, and regulations. I understand that employment with Box & Go is at-will, meaning either the company or I may terminate employment at any time, with or without cause or prior notice, unless otherwise prohibited by law.

By submitting this application, I acknowledge that I have read, understand, and agree to the terms stated above.

Signature _____ Date _____